

## **LAVANT PARISH COUNCIL Meeting**

**Lavant Memorial Hall, Pook Lane, East Lavant PO18 0AH**

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### **Meeting of Lavant Parish Council**

To all members of Lavant Parish Council – you are cordially invited  
on Tuesday 8<sup>th</sup> November 2022 at 7pm Green Room Memorial Hall  
Members of the Public and Press are welcome and encouraged to attend

**1. Apologies for absence**

Apologies were received from County Cllr Hunt

**2. Public Session**

**3. Declarations of Interest and Dispensation Requests**

- i. To receive declarations of interest from councillors on items on the agenda finance -
- ii. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- iii. To grant any requests for dispensation as appropriate

**4. To receive and approve the minutes of the Council meeting held 4<sup>th</sup> October 2022**

**5. To approve the appointment of the new Clerk**

**6. Update on outstanding actions brought forward from previous meeting: -**

- a) River Bridge /Footpath update
- b) CCTV Policy
- c) Replacement inside for playground bin
- d) Southern Water attendance at meeting update
- e) EV charge at Memorial Hall

**7. Brief Q & A from County Councillor on his report affecting this Parish**

**8. Brief Q & A from District Councillor on his report affecting this Parish**

**9. Chairman's Report**

- Eastmead Update

**10. Sports Field**

- To discuss the Resolution regarding the use of Lavant Sports Field (Appendix B)
- To discuss maintenance of Sports Field

- To discuss use of the football pitch and changing rooms
- To discuss management of football fixtures

## **11. Local Transport Improvements**

## **12. Update on School carpark**

## **13. Summary of Correspondence Received**

- SDNPA's Opening of the 2022/23 call for projects for Community Infrastructure Levy (CIL) funding
- Midhurst road pedestrian crossing concerns from resident
- Annual Review Request Lavant Village Green
- Local Transport Improvements Email
- Bleaches room cupboard and desk disposal
- Lavant Memorial Hall 17<sup>th</sup> December booking – to approve pizza van in car park
- Payment of annual fee for licensing
- Race to the King – June 2023, Goodwood
- Planting of memorial tree
- Council representative for the hall committee

## **14. Finance**

- To discuss clarifying of ongoing finances and support needed
- To authorise the addition of Hannah-Louise O'Callaghan to the Natwest and Barclaycard banking mandate and the removal of Dawn Salter from all parish bank accounts
- To note receipts and recommend approval of following payments
  - November payments (Appendix A)
- To approve the Bank reconciliations
  - November (Appendix B)
- To consider the Budget for 2023/24 ahead of Precept setting in January
- Continuation of DPO Services
- To review the Financial Regulations and Standing Orders
- To review the risk assessment and risk management policies
- To review the council fees and charges

## **15. To comment on and review planning applications and delegated decisions**

Decisions:

### **SDNP/22/02514/CND**

Variation of conditions 4 (Materials), 5 (Landscape Scheme), 7 (Biodiversity Enhancements), 18 (Surface Water Drainage), 22 (Contamination Phase 2), 23 (Contamination Remediation) and 26 (Land Fill Gas) relating to planning approval SDNP/18/03162/FUL (APP/Y9507/W/20/3257831) to allow for the demolition of the existing buildings prior to conditions being discharged

**Location: Eastmead Industrial Estate, Lavant, West Sussex**

**Decision: Approved 3<sup>rd</sup> October 2022**

Submitted Comments:

**SDNP/22/03021/FUL**

**Proposal:** Installation of solar panels

**Location:** Land at Lavant Pumping Station, Lavant Down Road, Mid Lavant, Chichester

**PC Comment:** No objection submitted

Outstanding Planning applications for comment

**SDNP/22/04799/PNTEL**

**Proposal:** Regulation 5 notification for the Installation of 1 no. 9m fixed line broadband electronic communications apparatus

**Location:** Burchs Sheepwash Lane East Lavant Chichester West Sussex PO18 0FA

**Due Date:** 16<sup>th</sup> November

**Case Officer:** Alex Ransom

**SDNP/22/04611/TPO**

**Proposal:** Pollard back to previous points (all round) on 3 no. Lime trees (T1, T2 and T3), subject to 98/00644/TPO

**Location:** Raughmere Grange Raughmere Drive Lavant Chichester West Sussex PO18 0AB

**Due Date:** 16<sup>th</sup> November

**Case Officer:** Henry Whitby

**SDNP/22/03821/HOUS**

**Proposal:** Single storey garden room extension to rear

**Location:** The Forage Yard Pook Lane Lavant West Sussex PO18 0AS

**Due Date:** 16<sup>th</sup> November

**Case Officer:** Alex Ransom

**16. Items for inclusion on next agenda**

**17. Date of next Lavant Parish Council meeting 13<sup>th</sup> December 2022**

Hannah-Louise O'Callaghan  
Clerk/RFO

**Appendix E**

**Appendix F**